



# R.S.D. ACADEMY

(Affiliated to MJP Rohilkhand University, Bareilly)

## Notice

In continuation of IQAC team efforts for upliftment of quality standards in our college, all the members of the IQAC are informed that a meeting of the cell is to be held on 1<sup>st</sup> Aug 2020 at 10:30 am in the IQAC office. All the members of the cell are requested to attend the meeting on time.

*Sneh*

Principal  
**PRINCIPAL  
R.S.D. ACADEMY  
MORADABAD.**

Members

Signature

### CHAIRPERSON/MANAGEMENT REPRESENTATIVES

1. Dr. (Mrs.) Guru Sharan Kumar *Gurmat*

### SENIOR ADMINISTRATIVE OFFICERS

2. Mr. Ved Prakash Pokhriyal *V.P.*
3. Mr. Vineet Kumar *V.K.*
4. Mr. Yadram Singh *Y.S.*
5. Mr. Sachin Mehrotra *S.M.*

### FACULTIES

1. Dr. Sanjay Mehrotra (Principal) *Sneh*
2. Dr. Mayank Sharma *M.S.*
3. Ms. Monika Bhatnagar (IQAC Coordinator) *Monika*
4. Mr. Pawan Kapoor *P. Kapoor*
5. Mr. Narendra Kumar *N. Kumar*
6. Mr. Akshay Sharma *A. Sharma*

### STUDENTS

1. Ms. Muskan *Muskan*
2. Mr. Sahil *Sahil*
3. Mr. Anurag Srivastav *Anurag*
4. Mr. Vaibhav Sharma *Vaibhav*
5. Ms. Mohini *Mohini*
6. Mr. Prabhas kumar *Prabhas*

**IQAC MEETING AND ACTION TAKEN REPORTS OF**  
**R.S.D. ACADEMY , MORADABAD, PIN-244001, (2020-21)**

A Meeting of IQAC was held on 1<sup>st</sup> Aug, 2020 in the IQAC cell at 10:30 a.m.

**Agenda of the Meeting :-**

- 1) .Brief discussion on requirements for preparation of AQAR.
- 2) Delegation of work
- 3) Student mentoring
- 4) Updation of Library and Laboratories
- 5) Social awareness programme
- 6) Amendments in teaching-learning methodologies
- 7) Knowledge Process Outsourcing.
- 8) Discussion on other activities which are required for quality enhancement.

**The followings members were present:-**

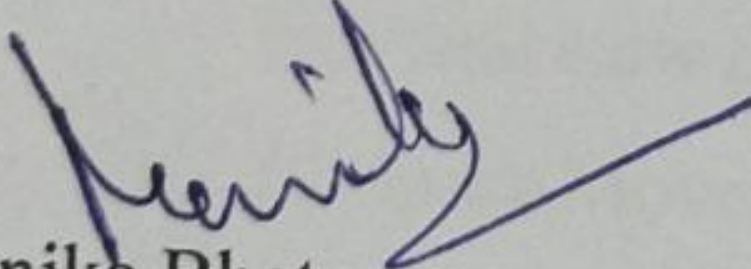
- 1 Dr. (Mrs.) Guru Saran Kumar ( Chairperson)
- 2 Mr. Ved Prakash Pokhryal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra
6. Dr. Sanjay Mehrotra (Principal)
- 7 .Mr. Pawan Kapoor
9. Dr. Mayank Sharma
10. Mr. Mukul Saxena
11. Mr. Monika Bhatnagar(IQAC Co-ordinator)
12. Mr. R.K. Malik (Architect)
- 13 Mr. Abhinav Agarwal (CA)
- 14 Mr. S.P. Pougla
15. Prof. Grijesh Kumar
16. Mr. Rahul Katyal
17. Mrs. Nidhi Singh

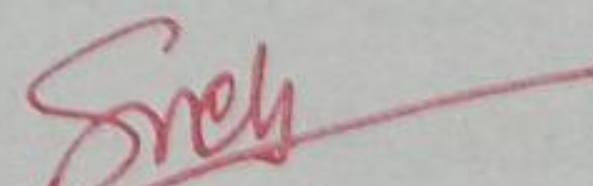
18. Mr. Sahil
19. Ms. Muskan
20. Mr. Vaibhav Sharma
21. Ms. Mohini

1. Minutes of previous meeting were confirmed.
2. The AQAR for the year 2019-20 was uploaded on the HEI portal of NAAC and college websites.
3. The first IQAC meeting for Academic Session 2020-21 was held on 1<sup>st</sup> Aug 2020 by online. The meeting was chaired by Dr. (Mrs.) Guru Saran Kaur, Chair person. The meeting started with welcome note to all IQAC members, especially to external members from society (Industrialist, Experts and Alumni) by Dr. Sanjay Mehrotra, Principal.
4. Initiating the agenda items the chairperson requested the IQAC co-ordinator to place the agenda items for discussions. Ms. Monika Bhatnagar placed the agenda items and after through discussion the following resolutions were made.
5. The PowerPoint Presentations was given by IQAC Coordinator about the role of IQAC and discussed the points on seven criterion which was mentioned in AQAR.
6. Statistical data regarding Criterion I (Curricular Aspects), Criterion II (Teaching, learning & evaluation), Criterion III (Research, consultant and extension), Criterion IV (Infrastructure & learning resources), Criterion V (Student, support & progression) should be properly arranged and submitted by administrative staff to Departmental Head.
7. The feedback was taken by Stakeholders, Industrialists, Students, Teachers, Alumni. On the base of their feedback IQAC decided about the various curricular activities in session 2020-21, these were as follows :-
  - a) Teacher Incharge of Rotaract Club (Dr. Mayank Sharma) gave the instructions to President of Rotaract Club (Mr. Prabhat Kumar) student of B.Ed-final year about the installation ceremony of rotaract and finalized the list of yearly programme. In this session, it is quite difficult to physically assemble all the students at one place for conducting rotaract and other activities. It would be dependent on situations because government has not given the permission to open the college due to spreading the corona virus.
  - b) Dr. Sanjay Mehrotra said that each department has to conduct the online classes for completing their syllabus and provide guidelines to students about how to study and qualify their competitive exams during pandemic.

- c) Mr. Rahul Katyal said that to conduct the webinar on social awareness programme especially related to Covid-19, Gender equity, and webinar on skill oriented workshop like financial literacy programme, power of computing, importance of inclusive education.
- d) Prof. Grijesh Kumar provided the guidelines to teachers about faculty development programme, research work which is organized by other institutions through online.
- e) IQAC Coordinator said about various activities under the NSS programme and Scout-Guide camp should be held on time to time as per instructions given by University and the head of different committee/ clubs must also update their registers.
- f) Mr. Mukul Saxena said that to increase the more number of MOUs with industries and uplift the academia – industry collaborations. Students participation may be increased in on-campus and off-campus interviews and get exposure and placement as per their interest field.
- g) Dr. Sanjay Mehrotra said that mentor must be allotted by Head of the Department to each student and also guide the students about their interests, skills and abilities by online. Institution is going to launch the sports academy. It includes:- cricket, volleyball, skating, basketball, badminton.
- h) Dr. Mayank Sharma said that we should conduct the awareness programme among the students and faculties about online learning platform like MOOCs, AICTE, SAWAYAM, NPTEL in which they can enroll in online courses as per their field. Students will get a huge benefit in examinations during pandemic. They should not sit idle and lethargy. Our focus should make our students engage them into studies and participation in extra-curricular activities by online during pandemic.

8. The Meeting ended with a vote of thanks to the Chair.

  
Ms. Monika Bhatnagar  
IQAC Coordinator

  
Dr. Sanjay Mehrotra  
Principal

**PRINCIPAL  
R.S.D. ACADEMY  
MORADABAD.**

## Action Taken Report

### Action Plan :

- 1) Orientation Programme, competition of various activities & cultural fest will be organized.
- 2) Workshop, Guest Lecture and Seminar will be organized for students to enhance their knowledge and development innovative skills.
- 3) Social Awareness Programme .
- 4) Mentor must be allotted by HOD to each student for solving their problem and to guide them.
- 5) Statistical data of AQAR must be typed & submitted to IQAC Coordinator.

### Work Completed :

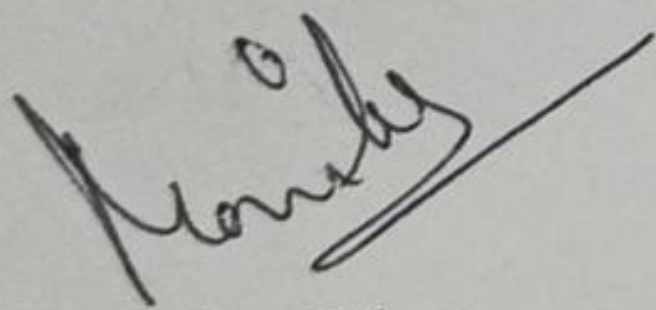
- 1) Orientation Programme of B.Ed. B.Com & M.Com was held on 01 Nov, 2021.
- 2) Seminar on "Human Value & Professional Ethics" was held on 14.12.2021.  
Chief Guest: - Dr. R.P. Mishra  
HOD- Department of Education  
Hindu College, Moradabad
- 3) Two days workshops on Computer Literacy Programme was held on 23<sup>rd</sup> and 24<sup>th</sup> November, 2020.  
Resource Person :- Mr. Ajay Bansal ( Department of Computer Science, IPIT, J.P.Nagar)
- 4) Social Awareness Programme.
  - a. National Law Day(Poster and Slogan Competition) was held on 27-11-2020.
  - b. Fit India Movement(Yoga,Jogging,Poster Making) was held on 21-08-2020 to 2-10-2020 by NSS
  - c. Gandhi Jayanti & Lal Bahadur Shastri Jayanti and opening of RSD Sports Academy was held on 02/10/21
  - d. Mask Distribution Program was conducted on 09-07-2020 .
  - e. One Day Workshop on Women Empowerment Tobacco Free India was organized on 16-12-2020

f. On the birthday of Swami VivekAnanda a Speech Competiotion was organized on 12-01-2021 by NSS.

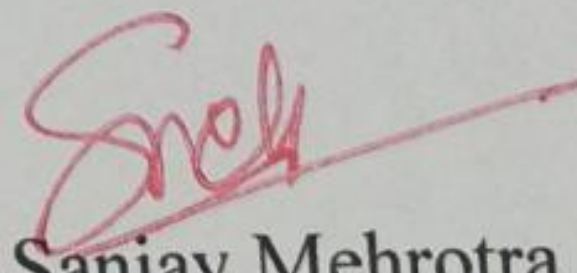
- 5) Mentor has been allotted by HOD at the beginning of session and to guide students about their career, skills by career & guidance cell.
- 6) Statistical data of all criterion has been typed and submitted to IQAC Coordinator.

**Outcome of the plan:**

- 1) The college has been given the training to teachers in handling the computers and teach them how to make PPT's for their respective courses and teachers have learned about how to take online classes at colleges and home during pandemic.
- 2) Due to online classes and webinar; students got motivated and their problems related to studies and competitive classes have been resolved.
- 3) Students are enhancing their innovative skills, ideas and they are also developing their personality and knowledge through participation in various competition, seminar & social awareness programme.
- 4) More participation of students have been increased in workshop and guest lecture for enhancing knowledge , skills which were very helpful in shaping their attitude & career.
- 5) The college has also entered into collaboration with various industries like M.H exports & Allen export for the better placement of the students.



Ms. Monika Bhatnagar  
IQAC Coordinator



Dr. Sanjay Mehrotra  
Principal

**PRINCIPAL  
R.S.D. ACADEMY  
LORADABAD.**



# R.S.D. ACADEMY

(Affiliated to MJP Rohilkhand University, Bareilly)

## Notice

In continuation of IQAC team efforts for upliftment of quality standards in our college, all the members of the IQAC are informed that a meeting of the cell is to be held on 9<sup>th</sup> January 2021 at 10:30 am in the IQAC office. All the members of the cell are requested to attend the meeting on time.

*Sach*  
Principal  
PRINCIPAL  
R.S.D. ACADEMY  
MORADABAD.

Members

Signature

### CHAIRPERSON/MANAGEMENT REPRESENTATIVES

1 Dr. (Mrs.) Guru Sharan Kumar *Quar*

### SENIOR ADMINISTRATIVE OFFICERS

- 1 Mr. Ved Prakash Pokhriyal *V.P.*
- 2 Mr. Vineet Kumar *V.K.*
- 3 Mr. Yadram Singh *Y.S.*
- 4 Mr. Sachin Mehrotra *S.M.*

*Y.S. Singh*  
*Sachin*

### FACULTIES

1. Dr. Sanjay Mehrotra (Principal) *S.M.*
2. Dr. Mayank Sharma *M.S.*
3. Ms. Monika Bhatnagar (IQAC Coordinator) *M.B.*
4. Mr. Pawan Kapoor *P.K.*
5. Mr. Narendra Kumar *N.K.*
6. Mr. Akshay Sharma *A.S.*

*Sach*  
*M.S.*  
*P.K.*  
*N.K.*  
*A.S.*

### STUDENTS

1. Ms. Muskan *M.*
2. Mr. Sahil *S.*
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6. Mr. Prabhas Kumar *P.K.*

*M.*  
*S.*  
*A.S.*  
*V.S.*  
*M.*  
*P.K.*

## NOMINEES FROM STUDENTS ALUMNI

- 1 Mr. Rahul Katyal *R. Katyal*
- 2 Mrs. Nidhi Singh *Nidhi*
- 3 Dr. Sanjeev Tripathi *Sanjeev*
- 4 Mrs. Vineet Kaur *Vineet Kaur*
- 5 Mr. Rohit Kumar *Rohit*

## STAKEHOLDERS

- 1 Mr. R. K. Malik (Architect) *R. K. Malik*
- 2 Mr. Abhinav Agarwal (CA) *Abhinav*

## INDUSTRIALIST

- 1 Mr. S.P. Poughla *S. P. Poughla*

## EXTERNAL EXPERTS

- 1 Prof. Grijesh Kumar *Grijesh Kumar*



**IQAC MEETING AND ACTION TAKEN REPORTS OF**  
**R.S.D. ACADEMY, MORADABAD, PIN-244001, (2020-21)**

A Meeting of IQAC was held on 9<sup>th</sup> Jan, 2021 in the IQAC cell at 10:30 a.m.

**Agenda of the Meeting:-**

- 1) Technology up gradation
- 2) To organize seminar workshop and social awareness programme.
- 3) To launch a new proposal
- 4) Discussion on other activities that are required for quality enhancement.

**The followings members were present:-**

1. Dr. (Mrs.) Guru Saran Kumar ( Chairperson)
2. Mr. Ved Prakash Pokhryal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra
6. Dr. Sanjay Mehrotra(Principal)
7. Mr. Pawan Kapoor
8. Dr. Mayank Sharma
9. Mr. Mukul Saxena
10. Ms. Monika Bhatnagar(IQAC Co-ordinator)
11. Mr. R.K. Malik (Architect)
12. Mr. Abhinav Agarwal (CA)
13. Mr. S.P. Pougla
14. Prof. Grijesh Kumar
15. Mr. Rahul Katyal
16. Mrs. Nidhi Singh
17. Mr. Vaibhav Sharma
18. Mr. Mohini
19. Ms. Muskan
20. Mr. Sahil

**Minutes of the meeting**

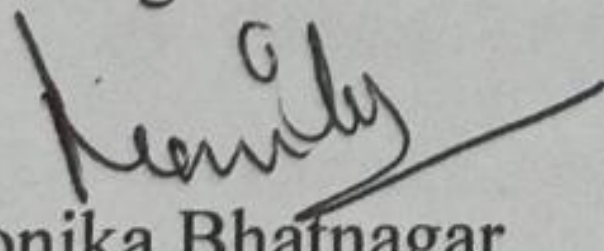
The second IQAC meeting for Academic Session 2020-21 was held on 9<sup>th</sup> Jan, 2020. The meeting was chaired by Dr. (Mrs.) Guru Saran Kaur, Chair person. The meeting started with welcome note to all IQAC members, especially to external members from society (Industrialist, Experts and Alumni) by Dr. Sanjay Mehrotra, Principal.

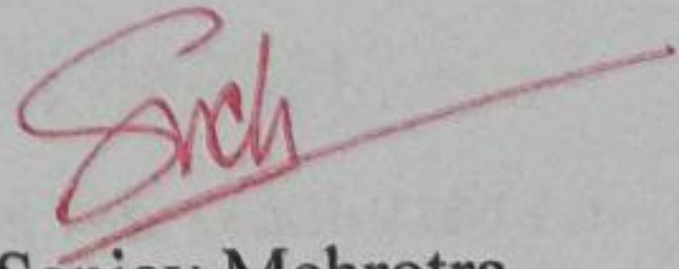
Initiating the Agenda items the chairperson requested the IQAC co-ordinator to place the agenda items for discussions. Ms. Monika Bhatnagar placed the agenda items and after discussion the following resolutions were made.

### Resolutions

- 1) The minutes of last meeting were confirmed.
- 2) Routine work should be completed regularly.
- 3) All teachers and students must be enrolled in vaccination.
- 4) Dr. Mayank Sharma said that Institution has increased the one unit of NSS and one unit of NCC SW. Students participation must be increased in NSS, NCC, Scout and Guide. The duty of programme coordinators have also enhanced during pandemic. They follow the covid guidelines while conducting the NCC camp, NSS, Scout and Guide.
- 5) Various activities would be organized in institution.
- 6) NSS, Scout Guide and NCC Camp must be conducted as per instructions given by University and 9 UP girls battalion.
- 7) Classes have to be arranged in a proper way with maintaining a covid appropriate behavior in the campus.
- 8) Guest lectures of alumini should be organized for sharing the working experience, imparting the skills with new students.
- 9) Mr. Mukul Saxena said that the college should be engaged in stabilizing and standardizing academic processes. For that purpose, the college should be provided consultancy services in important areas viz commerce, education etc.
- 10) Dr. Sanjay Mehrotra said that to arrange the tutorial classes & special tests for slow learners.
- 11) IQAC members decided the plan for next year :-
  - a) Expansion of existing courses.
  - b) Extensive use of innovative teaching techniques.
  - c) To get autonomous status.
  - d) Establishment of road safety club.

The Meeting ended with a vote of thanks to the Chair.

  
Ms. Monika Bhatnagar  
IQAC Coordinator

  
Dr. Sanjay Mehrotra  
Principal

**PRINCIPAL**  
**R.S.D. ACADEMY**  
**MORADABAD.**

## Action Taken Report

### Action Plan:-

- 1) To organize the industrial tour, alumni meet, seminar, guest lecture and workshop
- 2) NSS, Scout- Guide camp will be conducted by institution..
- 3) To arrange coaching classes for B.Ed entrance exam, C-TET, TET
- 4) To organize Alumni Meet and Parents Teachers Association Meeting

### Work Completed:

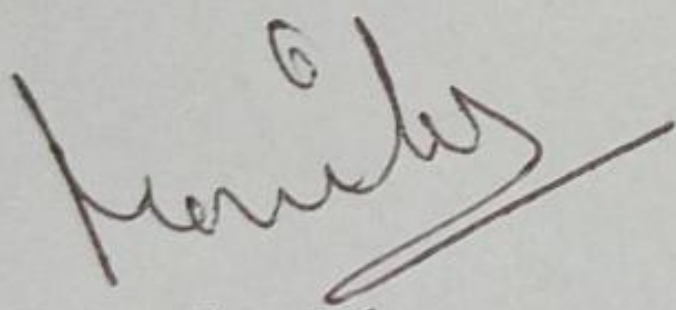
- 1) NSS camp was organized from 05/02/2021 to 07/02/2021 as per the University guidelines.  
Day 1: Special Camp on " Sawachta" (Cleanliness)  
Day 2: Camp on Awareness Program on Covid-19  
Day 3 : Voting awareness programme and closing ceremony
- 2) NSS programmes were organized on the following date:
  - a) On the birthday of Swami Vivekananda:- A Speech Competition was organized on 12-01-2021
  - b) On the birthday of Subhash Chandra :- A Speech Competition and play was organized Bose on 23-01-2021
  - c) Voting Awareness programme was conducted on 25-01-2021
  - d) Celebrated International Women Day :- 08-03-2021
  - e) Workshop on National Water Conservation Day :- 22-03-2021
  - f) Online Awareness Program on World Environment Day :-05-06-2021
- 3) Scout & Guide Camp was organized from 15<sup>th</sup>Mar 2021 to 19<sup>th</sup> Mar 2021
  - a) Flag Hoisting on opening Ceremony of Scout & Guide Camp
  - b) Essay Writing Competition on Women Empowerment & Poster Competition on Road Safety.
  - c) Closing Ceremony of Scout & Guide Camp.
- 4) Various programmes were conducted by NSS/ Scout& Guide/NCC .
  - a) Celebrated Birthday of Dr. Bhim Rao Ambedkar:- 14-4-2021
  - b) Program on National Health Day :- 07-04-2021
  - c) World No Tobacco Day-Online Poster & Slogan Competition :- 31-05-2021
  - d) Online Awaress Program on International Yoga Day :-21-06-2021
- 5) Awareness program on Covid-19 Vaccination for Teachers was conducted on 11-06-2021
- 6) One day workshop on World Cancer Day :- 04-02-2021

7) NCC programmes:-

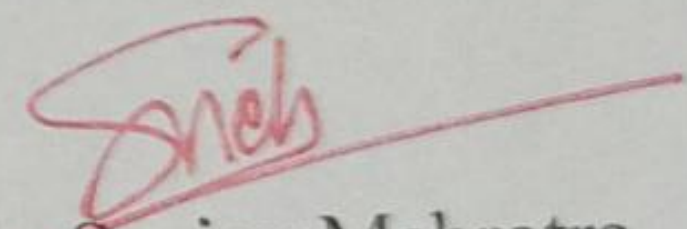
- a) Competitions on National Health Day -Speech & Poster was conducted by NCC on 08/04/2021
- b) One day online Yoga Competition :- 18-06-2021

Outcome of the plan:

- 1) The students of the college regularly undertake tree plantation and sanitation activities. Visit to orphanage arranged & the participation of maximum student in this noble activity is ensured. Such extension activities are associated with the college values and the students and teachers participation in such activity whole heartedly.
- 2) The college started various programmes through NCC, NSS, Scout & guide, rover/rangers in which more than hundreds of volunteers participated . They motivated and enhanced their knowledge, which provides the growth and opportunity to students in their career..
- 3) Institution conducted the social awareness programme on Corona pandemic disease (Covid 19) among students by webinar and distributing the 1000 mask to workers, villagers which were prepared by students.



Ms. Monika Bhatnagar  
IQAC Co-ordinator



Dr. Sanjay Mehrotra

Principal

**PRINCIPAL  
R.S.D. ACADEMY  
MORADABAD.**