



R.S.D. ACADEMY

(Affiliated to M.J.P. Rohilkhand University, Bareilly)

RAM GANGA VIHAR, PHASE-II, MORADABAD - 244 001

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Ref. No.

Dated.....

Notice

In continuation of the IQAC team efforts for upliftment of quality standards in our college, all the members of the IQAC are informed that a meeting of the cell is to be held on 2nd July.2019 at 10:30 am in the IQAC office. All the members of the cell are requested to attend the meeting on time.

Principal

Signature

Members

CHAIRPERSON/MANAGEMENT REPRESENTATIVES

1. Dr. (Mrs.) Guru Sharan Kumar

SENIOR ADMINISTRATIVE OFFICERS

2. Mr. Ved Prakash Pokhriyal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra

FACULTIES

1. Dr. Anil Kumar (Principal)
2. Dr. Mayank Sharma
3. Ms. Monika Bhatnagar (IQAC Coordinator)
4. Mr. Pawan Kapoor
5. Mr. Narendra Kumar
6. Mr. Akshay Sharma

STUDENTS

1. Mr. Anmol
2. Ms. Ilma Alvi
3. Ms. Siddhi Dixit
4. Mr. Anuj Kumar Prajapati
5. Ms. Ambika Sharma
6. Mr. Anil Kumar

Anmol
Ilma
Siddhi
Anuj
Ambika
Anil

NOMINEES FROM STUDENTS ALUMNI

1. Mr. Rahul Katyal
2. Mrs. Nidhi Singh
3. Dr. Sanjeev Tripathi
4. Mrs. Vineet Kaur
5. Mr. Rohit Kumar

Rahul
Nidhi
Sanjeev
Vineet Kaur
Rohit

STAKEHOLDERS

1. Mr. R. K. Malik (Architect)
2. Mr. Abhinav Agarwal (CA)

R.K. Malik
Agarwal

INDUSTRIALIST

1. Mr. S.P. Poughla

S.P. Poughla

EXTERNAL EXPERTS

1. Prof. Grijesh Kumar

Grijesh Kumar

IQAC MEETING AND ACTION TAKEN REPORTS OF
R.S.D. ACADEMY, MORADABAD, PIN-244001, (2019-20)

A Meeting of IQAC was held on 2nd July, 2019 in the IQAC cell at 10:30 a.m.

Agenda of the Meeting:-

- 1) .Brief discussion on requirements for preparation of AQAR.
- 2) Delegation of work
- 3) Student mentoring
- 4) Technology up gradation
- 5) Updation of Library and Laboratories
- 6) Social awareness programme
- 7) Amendments in teaching-learning methodologies
- 8) Launch a new proposal
- 9) Knowledge Process Outsourcing.
- 10) Discussion on other activities that are required for quality enhancement.

The followings members were present:-

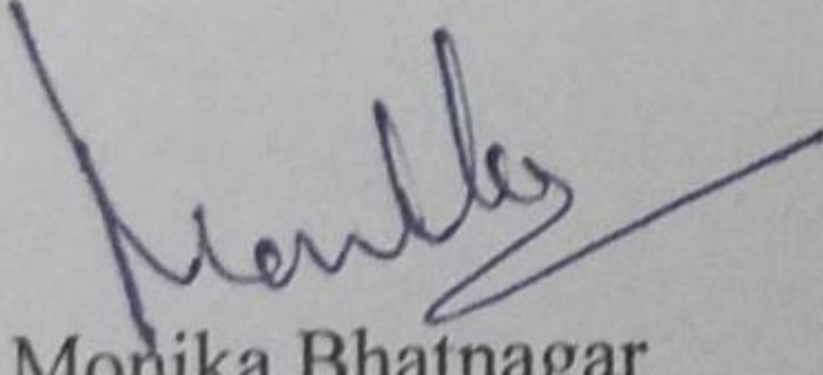
- 1 Dr. (Mrs.) Guru Saran Kumar (Chairperson)
- 2 Mr. Ved Prakash Pokhryal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra
6. Dr. Anil Kumar(Principal)
- 7 Mr. Pawan Kapoor
9. Dr. Mayank Sharma
10. Mr. Mukul Saxena
11. Ms. Monika Bhatnagar(IQAC Co-ordinator)
12. Mr. R.K. Malik (Architect)
- 13 Mr. Abhinav Agarwal (CA)
- 14 Mr. S.P. Pougla
15. Prof. Grijesh Kumar
16. Mr. Rahul Katyal
17. Mrs. Nidhi Singh
18. Mr. Anuj Kumar Prajapati
19. Mr.Anmol

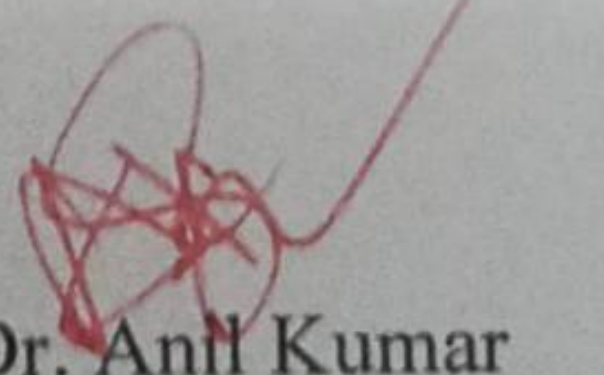
20. Ms. Ambika Sharma

21. Mr. Anil Kumar

1. Minutes of the previous meeting were confirmed.
2. The AQAR for the year 2018-19 was uploaded on the HEI portal of NAAC and college websites.
3. The first IQAC meeting for Academic Session 2019-20 was held on 8th July 2019. The meeting was chaired by Dr. (Mrs.) Guru Saran Kaur, Chairperson. The meeting started with a welcome note to all IQAC members, especially to external members from society (Industrialist, Experts, and Alumni) by Dr. Anil Kumar, Principal.
4. Initiating the agenda items the chairperson requested the IQAC co-ordinator to place the agenda items for discussions. Ms. Monika Bhatnagar placed the agenda items and after discussion, the following resolutions were made.
5. The PowerPoint Presentations were given by IQAC Coordinator about the role of IQAC and discussed the points on seven criterion which were mentioned in AQAR.
6. Statistical data regarding Criterion I (Curricular Aspects), Criterion II (Teaching, learning & evaluation), Criterion III (Research, consultant and extension), Criterion IV (Infrastructure & learning resources), Criterion V (Student, support & progression) should be properly arranged and submitted by administrative staff to Departmental Head.
7. The feedback was taken by Stakeholders, Industrialists, Students, Teachers, Alumni. On the base of their feedback IQAC decided about the various curricular activities in session 2019-20, these were as follows :
 - a) Intra-department competition and orientation programmes should be conducted by the cultural and sports committee.
 - b) The teacher incharge of Rotaract Club (Dr. Mayank Sharma) gave the instructions to the President of Rotaract Club (Mr. Anmol student) student of BBA-final year about the installation ceremony of Rotaract and finalized the list of yearly programme.
 - c) Mr. Rahul Katyal said that to invite the experts, researchers, industrialists for , seminars, workshops, conferences..
 - d) Dr. Anil Kumar said that to organize the educational tour and industrial tour for the students as well as teachers to attain the practical exposure/knowledge with other institution as well as corporate sector.
 - e) Prof. Grijesh Kumar said that to provide the opportunities to teachers for participating in training, faculty development programme, which is organized by other institutions.

- f) IQAC Coordinator said that the various activities under the NSS programme and Scout-Guide camp should be held on time to time as per instructions given by University and the head of different committee/ clubs must also update their registers.
- g) Mr. Mukul Saxena said that to increase the more number of MOUs with industries and uplift the academia – industry collaborations. Students participation may be increased in on-campus and off-campus interviews and get exposure and placement as per their interest field.
- h) Dr. Anil Kumar said that mentor must be allotted by Head of the Department to each student and also guide the students about their interests, skills and abilities through Career Guidance Cell .
- i) Dr. Mayank Sharma said that we should conduct the awareness programme among the students and faculties about online learning platform like MOOCs, AICTE, SAWAYAM, NPTEL in which they can enroll in online courses as per their field.
- j) Idea boxes should be set up in every department suggested by students.
- k) Waste Management Proposal should be installed in college campus suggested by Mr. R. P. Malik.
- l) Dr. Mayank Sharma said that these activities should be followed according to the academic calendar and teaching plans & methodologies must be prepared by faculties of each department.
8. Upgradation of technology regarding computer and ICT with Internet access, Wi-Fi should be done by administrative staff / IT Department.
9. Library & laboratory staff have to maintain their book issued and stock register.
10. The Meeting ended with a vote of thanks to the Chair.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal

Action Taken Report

Action Plan :

- 1) Orientation Programme, competition of various activities & cultural fest will be organized.
- 2) Workshop, Guest Lecture and Seminar will be organized for students to enhance their knowledge and development innovative skills.
- 3) Social Awareness Programme
- 4) Technology up gradation
- 5) Updation of Library & Laboratories.
- 6) Mentor must be allotted by HOD to each student for solving their problem and to guide them.
- 7) To organize Shreemad Bhagvadh Katha for developing the values sanskriti of our nation among the young generation.
- 8) Teachers Day Celebration & Installation of Rotaract Club
- 9) Waste Management Proposal should be installed
- 10) Statistical data of AQAR must be typed & submitted to IQAC Coordinator.

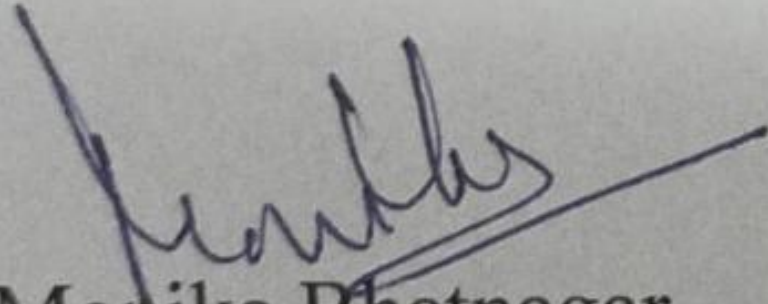
Work Completed :

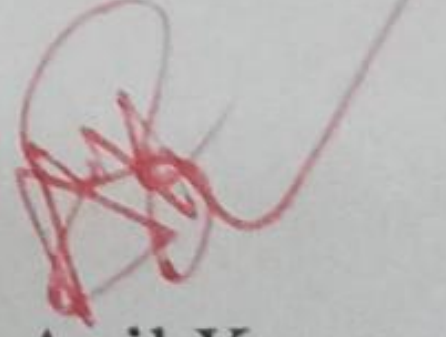
- 1) Orientation Programme of B.Ed. B.Com & M.Com was held on 18th July, 2019.
- 2) Plantation Awareness Programme was held on 2nd August, 2019 organized by Rotaract Club.
Chief guest : Regional Assistant Governor , Anshul Sharma
- 3) Orientation Programme of B.B.A. and B.C.A. was held on 8th August, 2019.
- 4) Various intra & inter competitions were organized by college
 - a) Mehndi Competition : 02/08/2019
 - b) Badminton Match b/w Department of Commerce & Education was held on 8th November, 2019.
 - c) Cricket tournament b/w Commerce & Education department was held on 12/11/2019.
- 5) Seminar on "Implementation of Artificial Intelligence in Teaching" was organized on 18/08/2019
Chief Guest : Dr. Dheeraj Mehrotra
- 6) Guest Lecture on "Placement & Soft Skill Development" was conducted by M.H. Exports & Allen Exports on 28.08.2019

- 7) Teachers Day Celebration & Installation Ceremony of Rotaract Club Teachers day was held on 03th September, 2019
- 8) Workshop on "Career and Grooming Expert" was held on 07/09/2019
Chief Guest: Dr. Mayank Sharma (Department of Commerce)
Dr. Supriya Matty (Principal of Pharmacy Department)
- 9) College organized the Shreemad Bhagvadh Katha from 04/11/2019 to 10/11/2019
- 10) Seminar on "Human Value & Professional Ethics" was held on 10.11.2019.
Chief Guest: - Dr. R.P. Mishra
HOD- Department of Education
Hindu College, Moradabad
- 11) Two days workshops on Computer Literacy Programme was held on 23rd and 24th November, 2019.
Resource Person :- Mr. Ajay Bansal (Department of Computer Science, IPIT, J.P.Nagar)
- 12) Social Awareness Programme.
 - a. Distribution of books, copies, pencil kit on the programme of Shiksha Jagrukh Abhiyan was held on 12.10.2019 organized by Rotaray Club at Primary School, Mau.
Chief Guest :- Dr. Vinod Kumar (Director)
 - b. Road Safety related awareness programme was conducted on 16.10.2019
 - c. Distribution of sweets, clothes, lunch box to children who were studying in Mau (Primary School) on the occasion of Bal Diwas was held on 14/11/2019.
 - d. Rallyon Swach Bharat Abhiyan was held on 19/12/2019 conducted by NSS students of RSD Academy.
- 13) Educational tour of B.Ed, M.Ed & B.T.C. went to Nainital on 07/01/2020.
- 14) Technology up gradation about computer with Internet access and Wi-Fi has been done by administrative staff.
- 15) Mentor has been allotted by HOD at the beginning of session and to guide students about their career, skills by career & guidance cell.
- 16) Library and laboratories have also been well – equipped with research journal books, reference books, surveys magazines and DELNET connection. & also provides course material, syllabus, question papers of previous years.
- 17) Waste Management project is under process and it will be completed in upcoming session.
- 18) Statistical data of all criterion has been typed and submitted to IQAC Coordinator.

Outcome of the plan:

- 1) The college has been given the training to teachers in handling the computers and teach them how to make PPT's for their respective courses.
- 2) Dr. Mrs. G. Kumar (Chairperson) & Dr. Vinod Kumar got IMT Excellence Award-2019 in Parliament House of Britain(House of Commons) for giving their valuable contribution in the education sector.
- 3) Students are enhancing their innovative skills, ideas and they are also developing their personality and knowledge through participation in various competition, seminar & social awareness programme.
- 4) More participation of students have been increased in workshop and guest lecture for enhancing knowledge , skills which were very helpful in shaping their attitude & career.
- 5) Library is well- equipped with internet facilities included Wi -Fi, DELNET are freely available to the faculty and student for project & research work.
- 6) The college has also entered into collaboration with various industries like M.H exports & Allen export for the better placement of the students.
- 7) MUNAS of the team has been actively engaged to connect masses with the various social awareness that the institution undertakes from time to time.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal



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Nidhi
Sanjeev
Vineet Kaur
Rohit

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R.K. malik
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INDUSTRIALIST

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Grijesh Kumar

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Agenda of the Meeting:-

- 1) To organize Parents Teachers Association Meeting and Alumni Meet
- 2) Technology up gradation
- 3) To organize seminar, workshop and social awareness programme
- 4) To Launch a new proposal
- 5) Discussion on other activities that are required for quality enhancement.

The followings members were present:-

1. Dr. (Mrs.) Guru Saran Kumar (Chairperson)
2. Mr. Ved Prakash Pokhryal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra
6. Dr. Anil Kumar(Principal)
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11. Mr. R.K. Malik (Architect)
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14. Prof. Grijesh Kumar
15. Mr. Rahul Katyal
16. Mrs. Nidhi Singh
17. Mr. Anuj Kumar Prajapati
18. Mr. Anmol
19. Ms. Ambika Sharma
20. Mr. Anil Kumar

Minutes of the meeting

The second IQAC meeting for Academic Session 2019-20 was held on 9th Jan, 2020. The meeting was chaired by Dr. (Mrs.) Guru Saran Kaur, Chair person. The meeting started with

welcome note to all IQAC members, especially to external members from society (Industrialist,

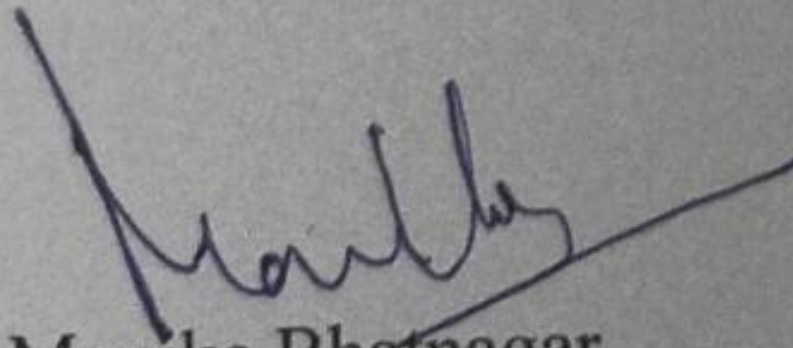
Experts and Alumni) by Dr. Anil Kumar, Prinicipal.

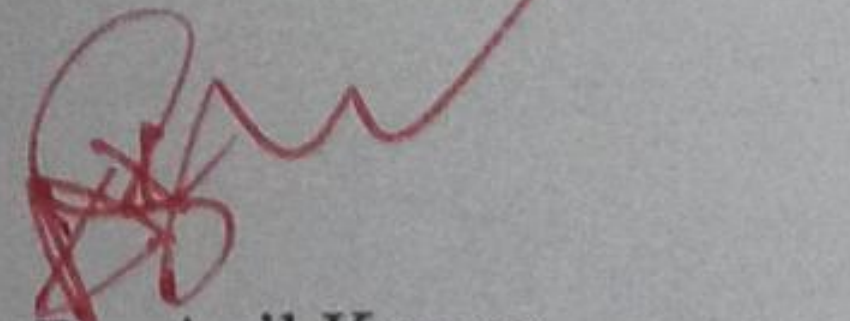
Initiating the Agenda items the chairperson requested the IQAC co-ordinator to place the agenda items for discussions. Ms. Monika Bhatnagar placed the agenda items and after discussion the following resolutions were made.

Resolutions

- 1) The minutes of last meeting were confirmed.
- 2) Communication with parents regarding the performance of their children in curricular activities and examination in Parent Teachers, Association meeting.
- 3) Routine work should be completed regularly.
- 4) Alumni meet should be organized for sharing the working experience, imparting the skills with new students.
- 5) Mr. Mukul Saxena said that the college should be engaged in stabilizing and standardizing academic processes. For that purpose, the college should be provided consultancy services in important areas viz commerce, education etc.
- 6) Dr. Anil Kumar said that to arrange the tutorial classes & special tests for slow learners.
- 7) IQAC members decided the plan for next year :-
 - a) Expansion of existing courses.
 - b) Extensive use of innovative teaching techniques.
 - c) To get autonomous status.
 - d) To get One Unit of Senior Wing of 9UP Girls BN. NCC
 - e) To increase the one unit of NSS.
 - f) Establishment of road safety club.

The Meeting ended with a vote of thanks to the Chair.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal

Action Taken Report

Action Plan:-

- 1) To organize the industrial tour, alumni meet, seminar, guest lecture and workshop
- 2) NSS, Scout- Guide camp will be conducted by institution..
- 3) To arrange coaching classes for B.Ed entrance exam, C-TET, TET
- 4) To organize Alumni Meet and Parents Teachers Association Meeting

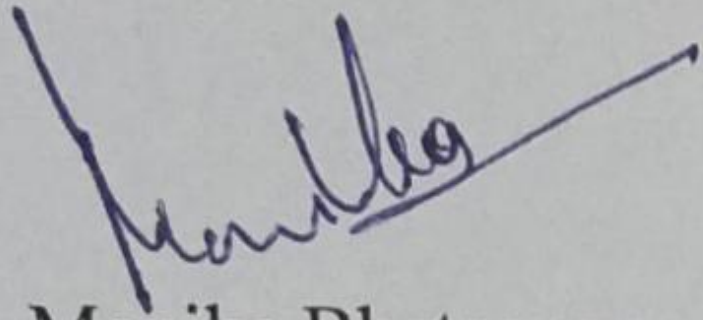
Work Completed:

- 1) NSS camp was organized from 15/01/2020 to 21/01/2020 as per the University guidelines.
Day 1: Swachata avam paryavaran sarankshan jagruktha
Day 2: World AIDS Day
Day 3: Voting awareness programme
Day4: Clean Ganga Movement
Day5: Smoking is Prohibited
Day:6 Cancer awareness programme
Day7: Closing Ceremony
- 2) Scout & Guide Camp was organized from 21st Jan 2020 to 25th Jan 2020
- 3) Webinar conducted on Coronavirus (Covid 19) on 09/05/2020 during lockdown
- 4) Industrial Tour, alumni meet, seminar and workshop has been poastponed due to Covid-19.
- 5) Waste Management project is under process and it will be completed in upcoming session.

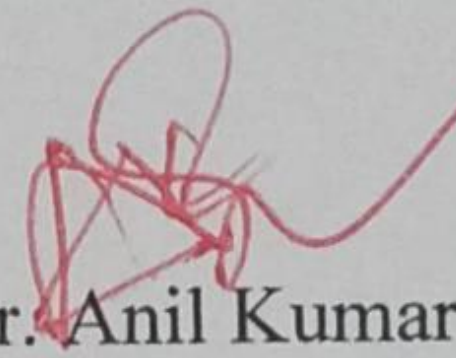
Outcome of the plan:

- 1) The students of the college regularly undertake tree plantation and sanitation activities. Visit to orphanage arranged & the participation of maximum student in this noble actively is ensured. Such extension activities are associated with the college values and the students and teachers participation in such activity whole heartedly.
- 2) The college has also started cleanliness drive through NSS, Scout & guide, rover/rangers in which hundreds of volunteers participate and the practice of awarding the best NSS volunteer.

- 3) Institution conducted the social awareness programme on Corona pandemic disease (Covid 19) among students by webinar and distributing the 1000 mask to workers, villagers which were prepared by students.
- 4) Institution postponed the alumni meet and parents teachers association meeting due to covid -19.



Ms. Monika Bhatnagar
IQAC Co-ordinator



Dr. Anil Kumar
Principal