



R.S.D. ACADEMY

(Affiliated to MJP Rohilkhand University, Bareilly)

The IQAC has been restructured and positioned in the 1 floor of R.S.D. Academy with the following members with effect from 10th June, 2018.

Internal Quality Assurance Cell (IQAC)

Members

CHAIRPERSON/MANAGEMENT REPRESENTATIVES

Dr. (Mrs.) Guru Sharan Kumar

SENIOR ADMINISTRATIVE OFFICERS

1. Mr. VedPrakashPokhryal
2. Mr. Vineet Kumar
3. Mr. Yadram Singh
4. Mr. Sachin Mehrotra

TEACHERS

1. Dr. Anil Kumar
2. Mr. Pawan Kapoor
3. Mr. Akshay Sharma
4. Dr. Mayank Sharma
5. Mr. Amit Gupta
6. Ms. Monika Bhatnagar (IQAC Co-ordinator)

STUDENTS

1. Ms. Sofia Malik
2. Ms. Tuba
3. Ms. Sakshi Srivastava
4. Ms. Pratiksha
5. Mr. Amit Sharma
6. Mr. Brijesh Kumar

NOMINEES FROM STUDENTS ALUMNI

1. Mr. Rahul Katyal
2. Dr. Sanjeev Tripathi
3. Mrs. Vineet Kaur
4. Mrs. Nidhi Singh
5. Mr. Rohit Kumar

Signature

Guru Sharan Kumar

Ved Prakash Pokhryal

Sachin Mehrotra

Anil Kumar

Pawan Kapoor

Mayank Sharma

Amit Gupta

Monika Bhatnagar

Sofia Malik

Tuba

Sakshi Srivastava

Pratiksha

Amit Sharma

Brijesh Kumar

Rahul Katyal

Sanjeev Tripathi

Vineet Kaur

Nidhi Singh

Rohit Kumar

STAKEHOLDERS

1. Mr. R.K. Malik (Architect)
2. Mr. Abhinav Agarwal (CA)

INDUSTRIALIST

1. Mr. S.P. Pougla

EXTERNAL EXPERTS

1. Prof. Girjesh Kumar


R.K. Malik
Architect

Satyendra

Prof. Girjesh Kumar

Notice

In continuation of IQAC team efforts for upliftment of quality standards in our college, all the members of the IQAC are informed that a meeting of the cell is to be held on 2nd July, 2018 at 10:30 am in the IQAC office. All the members of the cell are requested to attend the meeting on time.


PRINCIPAL

MEMBERS

SIGNATURE

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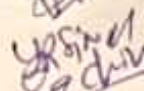
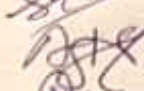
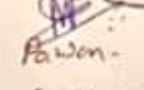
INDUSTRIALIST


1. Mr. S.P. Pougla

EXTERNAL EXPERTS

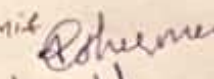

1. Prof. Grijesh Kumar



Chair



Ved

Vineet

Yadram

Sachin

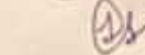
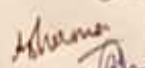
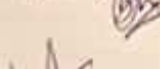

Pawan

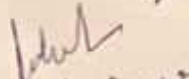
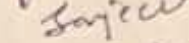

Amit

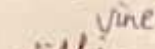
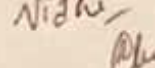
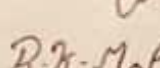
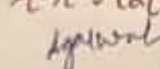

Akshay

Monika

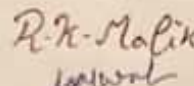
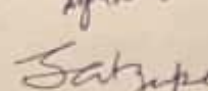

Sofia

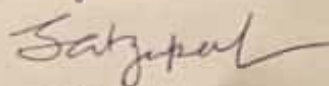

Tuba

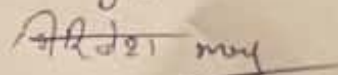

Sakshi

Pratiksha

Amit


Brijesh

Rahul


Sanjeev

Vineet

Nidhi

Rohit


R.K. Malik

Abhinav


S.P. Pougla


Prof. Grijesh Kumar

IQAC MEETING AND ACTION TAKEN REPORTS OF
R.S.D. ACADEMY , MORADABAD, PIN-244001, (2018-19)

A Meeting of IQAC was held on 2nd July, 2018 in the IQAC cell at 10:30 a.m.

Agenda of the Meeting :-

- 1) To confirm the minutes of last IQAC meeting.
- 2) Seminar & Workshop.
- 3) Problem solving sessions by students.
- 4) Organize industrial and educational tour
- 5) Preparation for External Examination
- 6) Conduction of Special classes for university examination
- 7) Parents Teachers Association Meet
- 8) Alumni meet
- 9) Spark Talent hunt activities
- 10) Plan for the next year.

The followings members were present:-

1. Dr. (Mrs.) Guru Sharan Kumar (Chairperson)
2. Mr. Ved Prakash Pokhryal
3. Mr. Vineet Kumar
4. Mr. Yadram Singh
5. Mr. Sachin Mehrotra
6. Dr. Anil Kumar
7. Dr. Mayank Sharma
8. Mr. Pawan Kapoor
9. Mr. Monika Bhatnagar (IQAC Co-ordinator)
10. Mr. Pramod Agarwal (Advocate)
11. Mr. S.K. Agarwal (CA)
12. Mr. S.P. Pougla
13. Dr. R.C. Gupta
14. Mr. Rahul Katyal
15. Mrs. Nidhi Singh
16. Nisha Naaz
17. Abhishek Kumar
18. Ayushman Gupta

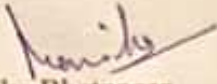
Minutes of the meeting

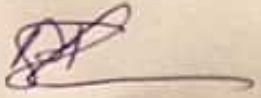
- 1) The first IQAC meeting for Academic session 2018-19 was held on 2nd July, 2018. The meeting was chaired by Dr. (Mrs.) Guru Sharan Kumar, (Chairperson). The meeting started with welcome note to all IQAC member, especially to external members from society (Industrialist, Experts and Alumni) by the Principal Dr. Anil Kumar.
- 2) Initiating the Agenda item the chairperson requested the IQAC co-ordinator to put forth the agenda of the meeting for discussions. Ms. Monika Bhatnagar placed the agenda items and after through discussions the following resolutions were made.

Resolutions :-

- 1) The minutes of last meeting were confirmed.
- 2) As we are the University Examination center for various courses we have to prepare ourselves for the same.
- 3) Preparation of seating arrangement and invigilation duty chart for smooth conduction of these examination under the guidance of center superintendent Dr. Anil Kumar.
- 4) All norms of examinations should be followed as prescribed by the University. Center superintendent/ ACS should enquire about any malpractice in exams.
- 5) Dr. Mayank Sharma said that to improve the contents during the lecture and classes we must have the inputs from all the stakeholders so that our faculty may add value in the teaching learning environment in the institution.
- 6) Dr. Anil Kumar said that for improvement in the performance of the students in their external examinations each student must discuss past years question papers with the faculty concern..
- 7) It was suggested by IQAC Co-ordinator that the documentation of each and every activity of performed/conducted by the institution must be reported and submitted to IQAC cell after the activity held.
- 8) As alumni plays a vital role in the upliftment of existing batch so it was decided to organize annual Alumni meet , so that working professionals(Alumni) of RSD Academy can share their experience in industry, and guide to existing students for better job opportunity.
- 9) Dr. Anil Kumar discussed the schedule of the NAAC Peer Team. The visiting date of the peer team will be sent by NAAC. No one will allow getting leave without my permission until the visit date of the NAAC Peer Team.
- 10) Students said that magazines and year book, should be provided for both girls & boys common room.

- 11) Students will be allowed to enter in the college premises only if they are in proper uniform and valid ID card.
- 12) Mr. Ved Prakash said to the students, teaching & non-teaching staff to be the part of save water, save electricity campaign so posters and slogan must be placed on walls so that we can contribute in the development of nation.
- 13) Mr. Pawan Kapoor said that institution should take permission from university for those students who want to take education private.
- 14) Upcoming Plans:-
- Organize Personality development programme.
 - Use more and more ICT in teaching methods.
 - Focus on Research Work & Publications in Journals.
- The meeting ended with a vote of thanks to the chair.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal

Action Taken Report

Action Plan

- 1) To organize orientation programme, competition for exploring the talent of students & ensures their participation.
- 2) To organize educational & industrial tour and alumni meet
- 3) Programme on Clean India by NSS, Scout-Guide will be conducted by the institution units.
- 4) External examination of B.D.S., B.Sc. Nursing, D.Ophtho. will be at our center so all norms of examinations should be followed which is prescribed by University. Principal should enquire about any malpractice in exams.
- 5) Prohibition of mobiles and any other electronic gadget during examination to all faculty and candidates.
- 6) Procurement of Books.
- 7) Guest Lecture and Seminar will be organized for students to enhance their knowledge and development innovative skills.
- 8) Alumni Meet
- 9) Social Awareness Programme
- 10) To take permission from university for private exams.

Work Completed :-

- 1) Orientation Programme of B.Ed., B.Com & M.Com was held on 15th July, 2018.
- 2) Orientation Programme of B.B.A. and B.C.A. was held on 10th Aug, 2018.
- 3) Independence Day celebration and plantation was done on 15th August 2018.
- 4) Seminar on 'Problems and Solution in Teachers Education' was held on 24th August, 2018.

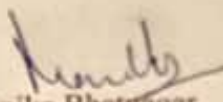
Resource Person: Prof. Girijesh Kumar and Prof. J. K. Joshi (Renowned Educationist)

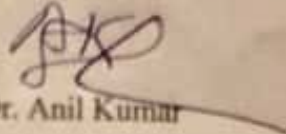
- 5) Get-together of Education Department was conducted on 31st August, 2018.
- 6) Get-together of B.Com, M.Com, B.B.A. & B.C.A. was organized on 24th September, 2018.
- 7) Poster-making & Debate competition on "Swachh Bharat" was conducted on 2nd October, 2018.
- 8) Installation ceremony of Rotaract Club RSD Academy was held on 06th October, 2018.
- 9) Social awareness programme on "Shamohik Vrat Parayan and Kanya Pujan on the occasion of Navratra was organized on 12th & 13th October, 2018

- 10) Alumni meet was conducted on 14 October, 2018.
- 11) Visit of NAAC Peer Team was held on 26th October & 27th 2018.
- 12) Programme on "thumbs up recharge challenge" was organized for all students and faculties on 31/10/2018.
- 13) Consumer awareness camp was organized by State Bank of India from 29th Nov to 3rd November, 2018.
- 14) Rangoli and deepsajja competition was held on 03/11/2018 and prize distributed on 14/11/18.
- 15) Celebrated Diwali on 05/011/18 with students studied in Prathmik Vidhayala, Mau. On this occasion, distributed sweets and gifts to them.
- 16) Rally on:- a) Sawach Bharat Abhiyan was conducted on 13/11/2018.
b) World Aids Day was held on 03/12/2018.
- 17) Late Mr. Pt. Jawaharlal Nehru's Birthday was celebrated on 14/11/2018. On this occasion, distributed pencils, erasers, copies, sharpners, biscuits and chocolates to students of Prathmik Vidhayala, Mau by Rotaract Club of R.S.D. Academy.
- 18) Indian Constitution Day was celebrated on 26/11/2018.
- 19) Motivational lecture on "The role of teacher and confidence are required in development of human personality" was held on 01/12/2018.
- 20) Awareness programme on International Divyangjan Diwas was organized on 04/12/2018.
- 21) One day NSS camp was conducted on 05/12/2018 in Kanya Prathmik Vidhayala, Mau.
- 22) Educational tour of students went to Nainital on 5th December, 2018 and Industrial tour will be organized in the next year.
- 23) Poster making and slogan writing competition on "Tobacco is prohibited" was held on 14/12/2018.
- 24) Scout guide camp was held on 28/12/18 to 01/01/2019.
- 25) Initiation of mentor-mentees relationship programme and decision about the mentors and their duties to enhance the students existing skills and career guidance through career & guidance cell.
- 26) Statistical data of all criterion for session 2017-18 has been collected, typed and submitted to IQAC Coordinator.
- 27) Teaching plan, teaching pedagogy & methodologies has been prepared by the concern faculty of each department.

Outcome of the Plan :-

- 1) Examination work has been done by discipline and seating arrangement committee and there was no malpractice found during exams.
- 2) Students are encouraged to give their feedback in the suggestion box or by filling up the feedback form. They are also permitted to share their ideas with the Principal .
- 3) Students are to look into the matter of safety of electrical equipment & Institutional property.
- 4) Students have also attained practical exposure through interaction with alumni educational visit.
- 5) More participation of students have been increased in workshop and guest lecture for enhancing knowledge & skills which is very helpful in shaping their attitude & career.
- 6) Institution has got affiliation for filling the private examination form of M.Com and B.Com.
- 7) Library has been updated with latest edition of books, journals, magazine for enhancing the knowledge of students.
- 8) Due to organizing various types of social awareness programme, students have learned about how to help each other without any self interest and to understand the problem of societies and how to remove them.
- 9) With due permission of Principal & Parents recommendation students may bring mobile phone but should be kept in mute during class hour & teachers are not allowed to bring the mobile phone during class hour.
- 10) Splitting, disfiguring walls and use of polythene is to be prohibited.
- 11) Proper manner & etiquettes is to be maintained among all students & staff members.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal

Notice

In continuation of IQAC team efforts for upliftment of quality standards in our college, all the members of the IQAC are informed that a meeting of the cell is to be held on 5th January, 2019 at 10:30 am in the IQAC office. All the members of the cell are requested to attend the meeting on time.


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STUDENTS

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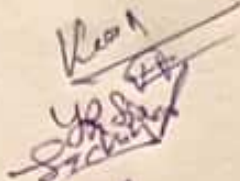
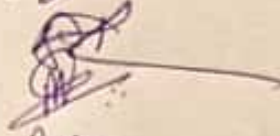
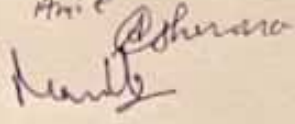
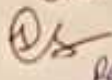


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INDUSTRIALIST

Mr. S.P. Pougla

EXTERNAL EXPERTS

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- 3) Problem solving sessions by students.
- 4) Organize industrial tour
- 5) Preparation for External Examination
- 6) Conduction of Special classes for university examination
- 7) Parents Teachers Association Meet
- 8) Spark Talent hunt activities
- 10) Plan for the next year.

The followings members were present:-

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10. Mr. Pramod Agarwal (Advocate)
- 11 Mr. S.K. Agarwal (CA)
- 12 Mr. S.P. Pougla
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16. Nisha Naaz
17. Ayushman Gupta

Minutes of the meeting

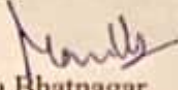
The second IQAC meeting for Academic Session 2018-19 was held on 5th Jan, 2019. The meeting was chaired by Dr. (Mrs.) Guru Saran Kaur, Chair person. The meeting started with welcome note to all IQAC members, especially to external members from society (Industrialist, Experts and Alumni) by Dr. Anil Kumar, Principal.

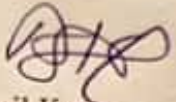
Initiating the Agenda items, the chairperson requested the IQAC co-ordinator to place the agenda items for discussions. Ms. Monika Bhatnagar placed the agenda items and after through discussion the following resolutions were made.

Resolutions

- 1) The minutes of last meeting were confirmed..
- 2) Communication with parents regarding the performance of their children in curricular activities and examination in Parent Teachers, Association meeting.
- 3) Routine work should be completed regularly.
- 4) Dr. Anil Kumar said that the college should re-new the agreement of all consultancy services in important areas viz commerce, educational etc.
- 5) Dr. Mayank Sharma said that to arrange the tutorial classes & special tests for slow learners. The institution should also provide the opportunity to students in which they can organize the seminar/symposium in class on social issues once in a week.
- 6) IQAC members decided the plan for next year :-
 - a) Expansion of existing courses.
 - b) Extensive use of innovative teaching techniques.
 - c) To get autonomous status.

The Meeting ended with a vote of thanks to the Chair.


Ms. Monika Bhatnagar
IQAC Coordinator


Dr. Anil Kumar
Principal

Action Taken Report

Action Plan:-

- 1) To organize talent-hunt competition (Spark) for exploring the talent of students & ensures their participation.
- 2) To organize industrial tour.
- 3) NSS will be conducted by institution.
- 4) Parents-Teachers Association meeting will be organized for giving the information about performance of their children in class & curricular activities.
- 5) Re-new the agreement of consultancy services.

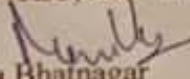
Work Completed:


- 1) NSS camp was organized on 07/01/2019 to 12/01/19.
- 2) Celebration of 70th Republic Day was held on 26/01/19.
- 3) Spark Talent-Hunt competition was organized on 01/02/19.
Chief Guest: 1- Dr. (Mrs.) Guru Saran Kumar (Chairperson)
2- Dr. Vinod Kumar (Director)
3- Dr. Gaurav Kumar (Medical Director)
- 4) Seminar on intellectual property was organized on 6th Feb 2019.
Resource Person- Dr. Mayank Sharma
(Associate Professor, Department of Commerce)
- 5) Industrial tour of B.B.A., B.C.A., B.Com & M.Com went to Rudrapur on 01/05/2019 .
- 6) Parent-Teacher Association meeting was held on 2nd June, 2019.
- 7) One day workshop on "Quality Improvement & Innovation in HEI's" was held on 10th April 2019.
- 8) One week Faculty Development Programme on "Applications of Information Technology in Teaching-Learning Process." was held on 24th April, 2019
- 9) The Institution has got B++ Grade, 2.86CGPA in NAAC which has been declared in a press conference on 11/05/2019.
- 10) Workshop on Cancer Awareness in association with Max Hospital on 01/05/2019.
- 11) Organized various Social Awareness Programme and Competition : -
 - a) World Aids Day was held on 03/12/2019.
Voting Awareness Programme was held on 25/01/2019..
 - b) Students participated and won the various competition on Samagum of Rovers & Rangers was held on 28/01/2019 to 29/01/2019 organized by Dayanand Degree College.
 - c) Poster-making & Debate competition on the 30th Road Safety Week Awareness Programme was organized on 08/02/2019
 - d) International Tobacco Prohibited Day was held on 30/05/2019.
- 12) Tutorial classes & special tests have been conducted for slow-learners where individual attention is paid to students.

Outcome of the plan:

- 1) Students are encouraged to give their feedback in the suggestion box or by filling up the feedback form. They are also permitted to share their ideas with the Principal.
- 2) Students have also attained practical exposure through industrial visit .

- 3) Parents have got information about the progress report of their children in parent-teachers meeting. By this information, they can guide and make the career of their children.
- 4) More participation of students have been increased in workshop and guest lecture for enhancing knowledge, skills and various case histories of successful personalities are discussed by way of seminars to prepare student psychologically to take on the challenges of life.
- 5) Students are enhancing their innovative skills, ideas and they are also developing their personality and knowledge through participation in various competition, seminar & social awareness programme.
- 6) The college has renewed all the consultancy service viz franchises of CA/CS foundation course, Ellen Exports and Et& T for computer course.
- 7) The students of the college regularly undertake tree plantation and sanitation activities. Visit to orphanage arranged & the participation of maximum student in this noble activity is ensured. Such extension activities are associated with the college values and the students and teachers participation in such activity whole heartedly.
- 8) The college has also started cleanliness drive through NSS, Rover/Rangers in which hundreds of volunteers participate and the practice of awarding the best NSS volunteer.
- 9) The college has also provided free coaching classes to the students for B.Ed entrance examination
- 10) Faculty of education by its subject experts guides the students to face C-TET, UP-TET, TGT and PGT Examination.


Ms. Monika Bhatnagar
IQAC Co-ordinator


Dr. Anil Kumar
Principal