



# R.S.D. ACADEMY

(Affiliated to MJP Rohilkhand University, Bareilly)

The Feedback Cell is being formed in the institution and following is the list of members who had been voluntarily taken part to inculcate their efforts for betterment with effect from 4<sup>th</sup> August, 2012.

## FEEDBACK CELL

### Members

### Signature

#### Chairperson/Management Representative

Dr.(Mrs.) Guru Saran Kumar.

#### Teachers

1. Dr. Anil Kumar.
2. Dr. B.K. Pal.
3. Dr. (Mrs.) Manju Bala Gupta.
4. Dr. Sanjay Mehrotra (Principal).
5. Mr. Mukul Saxena
6. Ms. Monika Bhatnagar.

#### Students

1. Pinky Maurya
2. Sumit Tikka
3. Navneet Diwaker
4. Kritika Rana
5. Adesh Kumar
6. Archana Sharma

#### Stakeholders

1. Mr. Pramod Agarwal(Advocate).
2. Mr. S.K. Agarwal(CA).

### Analysis Report

On the basis of conducted survey in our institution, we have used questionnaire method and two different sets of questionnaire were given to teachers and students. The motive was to collect feedback on the course material and content delivered during their entire course program.

**Teacher's Views :-** The opinion was extracted with 38 number of teachers and it is concluded that the number of FDP's planned for faculties are still needed to be extended out and there is a proper requirement of set up to deliver the lectures using updated tools & equipment. Few points concluded were as follows:-

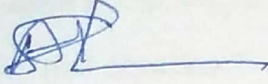
- Industrial Visits and educational tours can make the course material more practical.
- Participation of students through their presentation work is required.
- Due to change in facts and figures, there are few tools in which some content needs the updation.
- The formal pattern of education is not sufficient; it sets only a structure where one-way communication seems to get fit. So, there is need to introduce the plan to raise the students participation.

**Student's Views :-** The collection of the feedback from the college students was done between 100 students. It was concluded that there were so many students who have responded that the course provided to complete a program is not sufficient. It doesn't explore as per the external requirement. Few more factors were identified with feedback:-

- The interest towards the seminars conducted on moral values and ethics was seems to be a core point of interest for so many students.
- Students were also interested to take part in cultural and educational events and number of responses were there showing a favor regarding it.
- Dividing of entire course content and conduct of regular CT were also appreciated.
- Students were in the favor to reconcile their efforts and participants more and more in the academic activities.

### Notice

All the members of Feedback cell are informed that a meeting of the cell is going to be held on October 13<sup>th</sup>, 2012 at 10:30 a.m. in the Conference room. All the members of the cell are requested to come and attend the meeting on the time.



**PRINCIPAL**

#### **Members**

#### **Chairperson/Management Representative**

**Dr.(Mrs.) Guru Saran Kumar.**

#### **Teachers**

1. Dr. Anil Kumar.
2. Dr. B.K. Pal.
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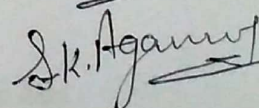
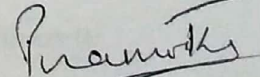
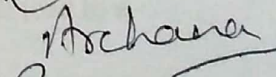
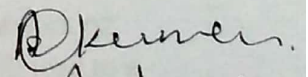
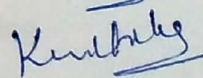
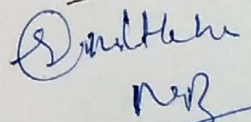
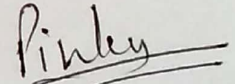
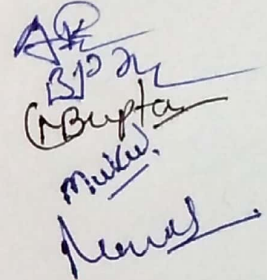
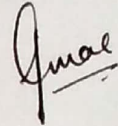
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#### **Stakeholders**

1. Mr. Pramod Agarwal(Advocate).
2. Mr. S.K. Agarwal(CA).

#### **Signature**



**FEEDBACK CELL AND ACTION TAKEN REPORT OF R.S.D ACADEMY,  
MORADABAD, PIN-244001, (2011-13)**

A meeting of feedback cell was held on 13 October, 2012 in the Conference room at 10:30 a.m.

**Agenda of the meeting :-**

1. Brief discussion on the reset format of entire course Curriculum.
2. Planning for the resources person to be called for conduct of seminars and workshops.
3. Technology upgradation.
4. Updation of books and material.
5. Arrangement of guest lectures.
6. Rescheduling the sequence for chapters and lectures (a planned discussion).

**The following members were present:-**

1. Dr. (Mrs.) Guru Saran Kumar(Chairperson).
2. Dr. Anil Kumar.
3. Dr. B.K. Pal.
4. Dr.(Mrs.) Manju Bala Gupta.
5. Dr. Sanjay Mehrotra(Principal).
6. Ms. Monika Bhatnagar.
7. Navneet Diwaker
8. Kritika Rana
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1. The minutes of last meeting were confirmed.
2. The meeting of feedback cell was held on October 13<sup>th</sup>, 2012.
3. The meeting was chaired by Dr. (Mrs.) Guru Saran Kumar, Chairperson. The meeting was started with the welcoming off all feedback cell members.
4. Initially chairperson revealed the agenda of meeting and stated the entire framework of conduct. The agenda of meeting was given a set of order, so that discussion will lead to a proper conclusion.
5. All the statistical data was made available, so that a analytical framework can be set to reach out a proper conclusion.
6. In the discussion the following points were covered :-
  - a. The set syllabus to complete the course/Programme is not updated. Additional data needs to be added to make it effective.
  - b. The conduct of industrial visits and educational tours must on regular basis.
  - c. Effective pattern of communication needs to be adopted while delivering lectures. Conduct of presentations by students on their selective topic needs to be focused.

- d. More number of teachers must be send for attending FDP's.
  - e. Value education programmes must be included in all the courses.
  - f. Personality development classes must be organized for overall development.
  - g. Upgradation of library is also needed, so that students will have access to more latest books.
7. Kratika Rana also added up, with the latest and updated teaching modules and methods.
  8. Ms. Monika Bhatnagar said that the students must also be aware of net surfing on those topics on with there is a regular and immediate change.
  9. Dr. (Mrs.) Manju Bala Gupta said that along with the students, teachers must also be provided the facility of attending lectures(Guest lectures) to enhance their knowledge.
  10. Dr. Sanjay Mehrotra said that in subjects where the changes are needed regarding facts and figures, these must be done in rapid mode.

The meeting was ended with a vote of thanks by the Chairperson to all members.



## ACTION TAKEN REPORT

### Action Taken :-

1. Guest lecture and seminar will be organized for students to enhance their knowledge and develop innovative skills.
2. Social awareness programme.
3. Updating library & laboratories.
4. Conduct of regular meetings of students and teachers to invite the opinion on any of course related issues.
5. Technological updating, so that the notes or required documents can be exchanged easily.

### Work Completed

- Seminar was conducted on "Save Environment" which was held on 18<sup>th</sup> Nov, 2013.
- Workshop was conducted for Management students on "Time Management" on 18<sup>th</sup> Oct, 2012.
- Two regular meetings were suppose to be conducted of students and teachers to discuss all the problems related to course content.
- Educational Tour.
- Seminar on "Condition and direction of education" was held on 8<sup>th</sup> march, 2013.

### Outcome of the Plan

1. Students are now able to feel connected to their course content because they are finding practical implications of these subjects.
2. The coordination level between the faculties and students have improved, they are into a form of mental revolution and ready to accept each other's opinion.
3. Students are getting explored with the conduct of seminar and workshop.